



SUPPLIER QUALITY REQUIREMENTS CHECKLIST TO MAINTAIN POLE POSITION AS YOU TRACK PROGRESS.

QMS & CSR FOUNDATION

SQE Will Ask:

"Show me your controlled procedures and CSR evidence."

- IATF 16949 certificate current (site specific)
- CSRs reviewed, implemented, and tracked
- Document control with revision history
- Record retention meets IATF requirements
- Internal audits & management review completed

PFMEA (AIAG & VDA)

SQE Will Ask:

"When was this PFMEA last updated – and why?"

- AIAG & VDA structure used
- Special characteristics identified
- Prevention & detection controls defined
- PFMEA updated after issues/changes
- PFMEA linked to Control Plan

APQP

SQE Will Ask:

"Where are you in APQP and what's still open?"

- APQP timing plan aligned to AIAG requirements
- Customer vs supplier monitored tasks defined
- Open issues tracked with owners & dates
- Lessons learned captured and reused

CONTROL PLAN

SQE Will Ask:

"Show me where this Control Plan is used on the floor."

- Matches PFMEA & process flow
- Special characteristics clearly marked
- Reaction plans defined and realistic
- Operators follow the Control Plan



SPC & PROCESS CAPABILITY

SQE Will Ask:

“Show me current capability – not last year’s.”

- SPC charts for critical characteristics
 - Cp/Cpk meets AIAG guidelines
 - Out of control reactions followed
 - Data collected at required frequency
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PPAP

SQE Will Ask:

“Is this the last approved PPAP?”

- Correct PPAP level submitted
 - All elements complete & consistent
 - PSW approved and current
 - Changes trigger resubmission
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MSA

SQE Will Ask:

“How do you know this measurement is reliable?”

- GR&R acceptable
 - Bias/linearity/stability evaluated
 - Calibration current and traceable
 - MSA tied to Control Plan
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TRACEABILITY

SQE Will Ask:

“Trace this part to raw material – now.”

- Lot/serial traceability defined
 - Forward & backward trace tested
 - Records retrievable quickly
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AUDITS (PROCESS)

SQE Will Ask:

“What did your last audit find – and what changed?”

- Findings closed with root cause
- Effectiveness verified

SUB TIER MANAGEMENT (GM 192703a)

SQE Will Ask:

“How do you control your supply base?”

- Sub tiers follow IATF requirements
- Supplier APQP/PPAP evidence available
- Supplier performance monitored
- Escalation & development plans defined

CHANGE MANAGEMENT

SQE Will Ask:

“Any changes we don’t know about?”

- Formal change control process
- Customer approvals obtained when required
- PFMEA, Control Plan, PPAP updated
- Temporary changes documented